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FIREWOOD

Firewood For Sale Mixed Most Split. \$50 Rick. You Pick Up. Call 918-273-3260 or 918-601-0967 or 539-359-3705

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A-Fordable Lawn Care. Wayne Reeder 918-273-1977.

Dry Carpet Cleaning. Area Rugs, Oriental Rugs and Upholstery. Guaranteed Price Before Cleaning Begins. Rural Customers No Mileage Charge in Nowata Area About 60 Mile Radius. The Owners Do the Work. Mike's Dry Carpet Cleaning 918-273-8022.

Place your ad today! Call 918-273-2446

HELP WANTED**Part Time Position**

Includes: Parts Assistant, Mow Grass. Pickup and Delivery of Equipment, Sweep Building, Service Equipment, and whatever needs to be done. 3 Days a Week. 15.00 per hour. Apply at 4 Seasons Ag and Lawn 918-371-5774

LIVESTOCK

Angus Bulls For Sale, 12-18 Months. Rocking K Ranch, South Coffeyville, OK. Brandon Kuehn 620-515-6821, Stephen Kuehn 620-515-6807.

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, March 25, April 1, and 8, 2026.

IN THE DISTRICT COURT IN AND FOR NOWATA COUNTY, STATE OF OKLAHOMA

Jimmy Shepard and Dedra Shepard, Plaintiffs,

vs. Francis L. Owens, Earla Shepard, Lesley Bonnie, Rachel Corey, and Gary Shepard,

and their spouses, if married, And The heirs, executors, administrators, devisees, trustees, and assigns, of Wilma Davis, deceased,

And the known and unknown successors and assigns, if any, of all the above, Defendants.

Case Number CV 2026-22
NOTICE BY PUBLICATION
THE STATE OF OKLAHOMA TO: The heirs, executors, administrators, devisees, trustees, and assigns of Wilma Davis, deceased, and the known and unknown successors and assigns, if any, of all the above.

TAKE NOTICE you and each of you have been sued by Jimmy Shepard and Dedra Shepard, wherein they allege they are the owners of all the following described real estate situate in Nowata County, Oklahoma, to-wit: The South 15 feet of Lot 6, in Block 2, Keys and Linder Addition to the City of Nowata, Oklahoma, And All of Lots 1, 2, 3, and 4, in Block 2, in Park Heights Addition to the City of Nowata, Oklahoma as set forth in their Petition, on file herein, and you are further notified that unless you answer the Petition of Plaintiff on or before May 8, 2026, the allegations of the Petition will be taken as true, and judgment will be entered against you, quieting title in said owner and barring you and each of you from ever setting up or claiming any right, title, estate, equity or interest therein, and for such other and further relief, as set forth in said Petition.

WITNESS MY HAND on this the 19th day of March 2026.

April Frauenberger, Court Clerk,

By: /s/ Jami Humphries

Law Offices of Todd A. Cone
PO Box 720
Nowata, Oklahoma 74048
(918) 273-2020
conelaw.com

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, March 25, April 1, 8, and 15, 2026.

IN THE DISTRICT COURT OF NOWATA COUNTY STATE OF OKLAHOMA

KAITLYN S. DAVIS,

Petitioner,

vs. DIMATH T. WELIWTIGODA,

Respondent.

No. FD-2026-008

NOTICE BY PUBLICATION
THE STATE OF OKLAHOMA TO: DEMATH T. WELIWTIGODA
You are hereby notified that the Petitioner has sued you for Dissolution of Marriage alleging incompatibility. You must answer the Petition on or before April 9, 2026 or the Petition will be taken as true and a divorce and other relief sought will be granted to the Petitioner.
WITNESS MY HAND AND SEAL

this 10th day of March 2026.
Issued this 10th day of March 2026.
By April Frauenberger, Court Clerk
By: /s/ A. L. Kallenberger

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 8, and 15, 2026.

IN THE DISTRICT COURT WITHIN AND FOR NOWATA COUNTY

STATE OF OKLAHOMA NATIONSTAR MORTGAGE LLC, Plaintiff,

-vs- CHRISTINA D. WILSON; SPOUSE, IF ANY, OF CHRISTINA D. WILSON; UNITED STATES OF AMERICA EX REL SECRETARY OF HOUSING AND URBAN DEVELOPMENT; OCCUPANT(S) OF THE PREMISES; Defendants.

CASE NO. CJ-25-56
NOTICE OF SALE

Attention: Defendants and all parties with interest in the listed real property The Nowata County Sheriff will sell the below-described real property to satisfy a judgment for the indicated action.

THE EAST 60 FEET OF THE SOUTH 15 FEET OF LOT 5; THE EAST 60 FEET OF LOTS 6, 7, 8 AND 9 ALL IN BLOCK 13, WEST HEIGHTS ADDITION TO THE CITY OF NOWATA, COUNTY OF NOWATA, OKLAHOMA, ACCORDING TO THE

RECORDED PLAT THEREOF.
Common Address: 1216 W Sequoyah Ave, Nowata, OK 74048
The property will be sold to the highest cash bidder at the public auction:

Time: 10:00 a.m. Date: 13th day of May 2026 Place: Nowata County Courthouse (Front Steps)

Appraised real value: \$60,000.00
The sale adheres to the Special Writ of Execution and Order of Sale issued per the judgment in the District Court of Nowata County, Oklahoma, in Case No. CJ-25-56, titled Plaintiff, v. CHRISTINA D. WILSON; SPOUSE, IF ANY, OF CHRISTINA D. WILSON; UNITED STATES OF AMERICA EX REL SECRETARY OF HOUSING AND URBAN DEVELOPMENT; OCCUPANT(S) OF THE PREMISES; all those holding or claiming any interest in the property.

/s/ Jason McClain
Sheriff of Nowata County
By: /s/ Diana Shivel

Deputy Sheriff
Sally E. Garrison, OBA #18709
Alex S. Rivera, OBA #32269
Amy R. Sullivan, OBA #35938
The Mortgage Law Firm, PLLC
421 N.W. 13th Street, Suite 300
Oklahoma City, OK 73103
Telephone: (405) 246-0602
Facsimile: (405) 698-0007
Anna.Spears@mtglawfirm.com
Julie.Grooms@mtglawfirm.com
Attorneys for Plaintiff

Place your ad today!
Call 918-273-2446

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• SPECIALIZING IN EQUIPMENT REPLACEMENT

NOWATA GARDENS APT
Now taking applications for 1, 2 & 3 bedroom
931 E. Modoc 918-273-3030
Pets Allowed
Section 8 Approval
All Utilities Paid
Rent based Upon Income

OKLAHOMA CLASSIFIED AD NETWORK
FOR MORE INFO CALL 1-888-815-2672
WANT TO BUY

OLD GUITARS WANTED! LARRY BRINGS CASH for vintage USA guitars, tube amps, banjos, mandolins, etc. Fender, Gibson, Martin, Gretsch, others. Call or text 918-288-2222. www.stringswest.com

AUCTION
AUCTION, April 14th (17201 S. Hwy 81, Bison, Garfield Co., OK): 6,080 ± SF Commercial Bldg. with Living Qtrs. * 5.5 ± acres * WigginsAuctioneers.com * 580-233-3066

ONLINE AUCTION
OIL & GAS MINERAL AUCTION- 4/16th @ 2 PM (Online Only): 1,332 +/- NMA | Garfield, Alfalfa, Major Woods, Kay & Carter Co., OK | Producing & Nonproducing Minerals | INVESTMENT OPPORTUNITY | WigginsAuctioneers.com | 580-233-3066

GUN SHOW
WORLD'S LARGEST GUN SHOW - April 11 & 12 - Tulsa, OK Fairgrounds. Saturday 8-6, Sunday 8-4. WANEMACHER'S TULSA ARMS SHOW. Free appraisals. Bring your guns! www.TulsaArmsShow.com

ADVERTISE STATEWIDE
Put your message where it matters most - IN OKLAHOMA NEWSPAPERS. We can place your ad in 134 newspapers. For more information or to place an ad, contact Landon Cobb at (405) 499-0022 or toll-free in OK at 1-888-815-2672.

Seasonal Road Maintenance

Rogers County District 2 is seeking seasonal road maintenance laborers. Duties include but not limited to: Operating a lawn mower, weed eater, tractor and brush hog, spraying for weeds, chainsaw, flagging traffic, general painting and work a minimum of forty (40) hours a week as established by the Foreman. Must be 18 years of age, have a valid Class Oklahoma State Driver's License and a high school diploma/GED preferred. Please apply at: Rogers County District 2, 6190 E. 400 Road, Oologah, OK, or Online at www.RogersCounty.org

**OFFICE ASSISTANT**

The Vinita Daily Journal is currently seeking an OFFICE ASSISTANT.

Candidates must have knowledge of InDesign and Adobe Photoshop, and experience working with Macintosh Computers. Strong organizational skills, ability to multi-task, and a proficiency to maintain multiple project deadlines a must.

Hours are Monday - Friday, 8 a.m. to 5 p.m.

Pick up an application at the Vinita Daily Journal • 138 S. Wilson, Vinita or email resume to vdj@vinitanews.com

Nowata Ironman Apts
Section 8 Property
Now Taking Applications
1, 2, & 3 Bedroom Apartments
Call 918-273-0580 or pick up application at 717 Kiva Court Nowata, OK

OVERLEES - WOODS LUMBER COMPANY
Servicing the Nowata and Bartlesville area with a complete stock of quality lumber and building materials for home building, remodeling or repair.
4425 Nowata Rd. • Bartlesville
918-333-2490 • Fax 918-333-7731

**STAR CARD CORNER**

LOCAL BUSINESS DIRECTORY

BELCO TRUCKING LLC
MICHAEL BELL (OWNER)
CALL FOR ALL YOUR HAULING NEEDS
WE DO LOCAL:
• ROCK HAULING
• FLATBEDS • STEPDECKS
• HEAVY EQUIPMENT HAULING
918-273-5627

Mike's Dry Carpet Cleaning
"host" dry carpet cleaning better than wetter free estimates
Nowata family owned and operated
no charge for rural customers
918.273.8022

BRANHAM Welding & Backhoe Service
Nowata, OK
918-275-4431
Cell: 918-724-2531
• WELDER • DOZER
• WINCH TRUCK
• ROCK SAW
• TRENCHING

• Residential • Rural
• Commercial Service
• Sales • Installations
• Cylinders • Motor Fuel
• Heaters (both LPG & NG)
• Accessories
• FREE 1st year rent on tanks
Early Pay Discounts
Credit Cards
Budget Pay Plans
Owner - Bill Burns
Manager - Courtney Kersey
Burns Propane Company
Serving NE OK since 1945
8800 S Hwy 169 • Oologah
7:30-4 Mon-Fri • 8-12 Sat
918.275.8800

To advertise in the **STAR CARD CORNER** contact **Michelle Milner** 273-2446

Sports Photography & More
Nowata County
• Teams or Individuals
• Any Age
• Action pictures & stills
Mike Bryant
918-273-8022
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PARK VILLA
SENIOR LIVING
Affordable, Carefree Apartment Living for Senior Adults
Doug Maddux - Owner
Lauren Sauter, Manager
326 S. Locust • Nowata
Please Call Lauren for Availability
918-273-3649

Swalley's Handyman
Remodeling, Roofing,
Snap Flooring
918-559-2619

BRANHAM Welding & Backhoe Service
Nowata, OK
918-275-4431
Cell: 918-724-2531
• WELDER • DOZER
• WINCH TRUCK
• ROCK SAW
• TRENCHING

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.
NOTICE OF SHERIFF'S SALE CJ-2025-16

Notice is given that on the 6th day of May, 2026, at 10:00 am, at the front steps of the County Courthouse, in the City of Nowata, Nowata County, Oklahoma, the Sheriff will offer for sale and sell, with appraisal, at public auction, to the highest and best bidder, all that certain real estate in Nowata County, Oklahoma; The West 70 feet of Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41) and Forty-two (42) in Block Three (3) of PARK HEIGHTS ADDITION, Nowata County, Oklahoma subject to unpaid taxes, and all amounts set forth in the judgment granted herein, said property having been duly appraised at \$60,000.00. Sale will be made pursuant to a Special Execution and Order of Sale issued in accordance with judgment entered in the District Court of Nowata County, Oklahoma, in Case No. CJ-2025-16, titled Carrington Mortgage Services, LLC vs Terrie Lynn Callison and Spouse of Terrie Lynn Callison, being all of the Defendants and persons holding or claiming any interest in lien in the subject property.

Nowata County Sheriff
Nowata County, Oklahoma
By: /s/ Diana Shivel
DEPUTY

Don Timberlake - # 9021
Kim S. Jenkins - # 32809
Gina D. Knight - # 12996
Chynna Scruggs - # 32663
BAER & TIMBERLAKE, P.C.
5901 N. Western, Suite 300
Oklahoma City, OK 73118
Telephone: (405) 842-7722
Email: mail@baertimberlake.com

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.

IN THE DISTRICT COURT IN AND FOR NOWATA COUNTY, STATE OF OKLAHOMA
In The Matter of the Estate of
MARY ALYCE HAGEBUSCH,
deceased.

Case No.: PB-2020-10
NOTICE OF FINAL SETTLEMENT

NOTICE is hereby given that Stephanie Johnson, Personal Representative of the estate of Mary Alyce Hagebusch, decedent, has filed in this Court her petition for approval of final account, determination of the heirship of said deceased, for distribution of said estate, and for her discharge, and said matters will be heard in the District Courtroom in the County Courthouse at Nowata, Nowata County, Oklahoma, on the 28th day April 2026, at 9:00 a.m. of said day, at which time and place the heirs of said deceased, and all persons interested in said estate is required to appear and show cause, if any, why said administration should not be approved and said Petition granted as prayed for.
DATED this the 27th day of March 2026.

/S/ Carl G. Gibson
Associate Judge
Judge of the District Court
Todd A. Cone Law Offices
Attorneys for Personal Representative
PO Box 720
Nowata, Oklahoma 74048
918-273-2020
www.conelaw.com

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.

NOTICE OF FILING PERIOD FOR ELECTION OF DISTRICT DIRECTOR
TO ALL PERSONS INTERESTED:
Notice is hereby given that any

person who is a registered voter and a resident of the Nowata County Conservation District and has entered into or will enter into a Cooperator Agreement with the Directors of said District, may have their name placed on the official ballot of the District Director Election of said District for Position Number 1 by filing a Notification and Declaration of Candidacy with said District located at 1123 E Cherokee Ave, Nowata, OK 74048 between the dates of May 1 - May 14, 2026. Notification and Declaration of Candidacy forms may be obtained at the above location or on the Oklahoma Conservation Commission website. Completed forms must be returned to the above district location before close of business on the last day of the filing period. The Election will be held on Tuesday, June 2, 2026.

Board of Directors
Representative: Jack Thomas, Chairman
Attest: Shawna Mehl, District Manager

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.

IN THE DISTRICT COURT IN AND FOR NOWATA COUNTY, STATE OF OKLAHOMA
In The Matter of the Estates of
DELWOOD CURTIS SALES, deceased,
And
MARIE ELAINE SALES, deceased.

Case No. PB-2025-17
NOTICE OF FINAL SETTLEMENT
NOTICE is hereby given that Todd A. Cone, Personal Representative of the estates of Delwood Curtis Sales, deceased, and Marie Elaine Sales, deceased, has filed in this Court his petition for determination

of the heirship of the deceased, for distribution of the estate, and for his discharge, and said matters will be heard in the District Courtroom in the County Courthouse at Nowata, Nowata County, Oklahoma, on the 28th day of April 2026, at 9:00 a.m. of said day, at which time and place the heirs of said deceased, and all persons interested in said estate is required to appear and show cause, if any, why said administration should not be approved and said PETITION stranted as prayed for 25th DATED this the 25th day of March 2026.

/s/ Carl Gibson
Judge of the District Court
Todd A. Cone Law Offices
Attorneys for Personal Representative PO Box 720
Nowata, Oklahoma 74048
918-273-2020

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.

IN THE DISTRICT COURT IN AND FOR NOWATA COUNTY, STATE OF OKLAHOMA
In The Matter of the Estate of
RANDY LYNN FORD, deceased.

Case No. PB-2026-4
NOTICE TO CREDITORS
All creditors having claims against Randy Lynn Ford, deceased, are required to present the same with a description of all security interests and other collateral (if any) held by each creditor with respect to such claim to Garry Ford, Personal Representative of said estate, at the office of Todd A. Cone, Attorney at Law, P. O. Box 720, Nowata, Oklahoma, 74048, on or before the following presentment date: The 3rd day of June 2026, or the same will be forever barred. DATED this the 24th day of March 2026.

/s/ Garry Ford
Personal Representative
Law Offices of Todd A. Cone
Todd A. Cone, Esq.
PO Box 720
Nowata, Oklahoma 74048
(918) 273-2020
conelaw.com

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 1, and 8, 2026.

IN THE DISTRICT COURT IN AND FOR NOWATA COUNTY, STATE OF OKLAHOMA
In The Matter of the Estate of
OSCAR LEROY DOWNING, deceased.

Case No. PB-2026-5
NOTICE TO CREDITORS
All creditors having claims against Oscar Leroy Downing, deceased, are required to present the same with a description of all security interests and other collateral (if any) held by each creditor with respect to such claim to Mitchell Downing, personal representative of the estate, at the office of Todd A. Cone, Attorney at Law, P. O. Box 720, Nowata, Oklahoma, 74048, on or before the following presentment date: The 3rd day of June 2026, or the same will be forever barred. DATED this the 24th day of March 2026.

/s/ Mitchell Downing
Mitchell Downing
Todd A. Cone Law Office
Attorney for Administrator
P.O. Box 720
Nowata, Oklahoma 74048
918-273-2020
conelaw.com

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 8, 2026.

NUISANCE A D M I N I S T R A T I V E HEARING, TOWN OF SOUTH COFFEYVILLE, OKLAHOMA, COUNTY OF NOWATA, DILAPIDATED BUILDING(S) NOTICE DATE: May 20th, 2025. HEARING DATE/TIME: April 20th, 2026, at 6:00 p.m. or thereafter. HEARING LOCATION: South Coffeyville City Hall, 419 Willow Street, South Coffeyville, OK.
According to the records of the Nowata County Treasurer's Office, you are the current owner(s) of record for the property described herein, which is located in the Town Limits of South Coffeyville, Oklahoma. The condition which presently exists at this property is alleged to violate 92.01 CERTAIN PUBLIC NUISANCES of the town of South Coffeyville Code of Ordinance and Section 11 O.S. 22-112 of the Oklahoma State Statutes: Dilapidated Building(s). Tall weeds and or grass, and trash. Corrective actions needed:
Demolition and removal of building(s) upon property, the cleaning of "Trash" means any refuse, litter, ashes, leaves, debris, paper, combustible materials, rubbish, offal, waste, or matter of any kind or form which is uncleaned for, discarded, or abandoned. Mowing of tall grass and or weeds.
This notice is to inform the current owner(s) that a hearing will be held at the above date, time, and location, by the Town Council to determine whether or not a dilapidated building(s), or any refuse, litter, ashes, leaves, debris, paper, combustible materials, rubbish, offal, waste, or matter of any kind or form which is uncleaned for, discarded or abandoned exists and whether or not such shall be abated. The owner(s) may appear at such time and submit any arguments or evidence that they may have about this matter. Suppose such a condition is considered to be determined to be dilapidated building(s), or any refuse, litter, ashes, leaves, debris, paper, combustible materials, rubbish, offal, waste, or matter of any kind or form which is uncleaned for, discarded, or abandoned, and action is therefore necessary for demolition and removal of trash. In that case, all costs if not paid by the property owner(s) will be certified to the County Treasurer, placed on the tax roll, and thereby become a lien on the property. An appeal of the Town Council's decision may be made by filing written notice with the Town Clerk within 10 (ten) days following the date of the decision. The following list of properties will be heard: Lots 1-11 and 13-19 of Block 49. 502 Cherokee Street

Owner on Record: WALTRIP, JOHNNY SHERMAN & WILLIAM LEE WALTRIP
14675 JOHN DEERE RD
S COFFEYVILLE, OK 74072
Owner on Record: CLIFFORD, GEORGE W C/O JUDY JO GORDON 4724 N HARRISON ST DAVENPORT IA 82806

PUBLIC NOTICE

Published in the Nowata Star on Wednesday, April 8, 2026.

March 30, 2026: Chairman Paul Crupper called the meeting to order at 9:00 am.

Board had the flag salute; Brandon Wesson led the prayer.
Paul Crupper, Troy Friddle, and Brandon Wesson were present. Also, present was: Brian McSweeney KRIG.

Dave Neely Election Board Secretary, Chris Clouse Assessor, Rachael Marrs Treasurer, Kay Spurgeon County Clerk.

Crupper moved to approve the minutes of the March 23, 2026 meeting as read. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried. Friddle moved to approve the minutes of the March 25, 2026 special meeting as read. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried. **Unfinished Business:** none. **Old Business:** On the improvements to the courthouse Crupper stated he had not heard when the company was going to replace the wrong weights in the windows that they fixed, he was informed they had to order the parts. Treasurer Rachael Marrs questioned if there was a plan for mowing the grass. Crupper stated yes, it was taken care of.

Friddle moved to table the Nowata E.M.S. area permission letter. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried. Friddle moved to table the proclamation of Nowata E.M.S. Ambulance Service Provider. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to appoint Michaela Lowe to fill the Treasurer position until the next election. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to accept the letter from Treasurer Rachael Marrs changing her resignation date from April 2 to April 10, 2026. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried. Friddle moved to approve the request for approval for the Oklahoma State Auditor and Inspector's office to engage in a regulatory financial audit with Nowata County for fiscal year 24 and to designate Chairman Paul Crupper as the individual to oversee the fiscal year 24 financial statement. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried.

Crupper moved to approve the request for approval for the Oklahoma State Auditor and Inspector's office to engage in an alternative compliance examination (ACE) procedures audit for ARPA with Nowata County for fiscal year 24 and to designate Chairman Paul Crupper to be the alternative compliance examination engagement representation for fiscal year 24. Seconded by Friddle. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to approve the request for approval for the Oklahoma State Auditor and Inspector's office to engage in a regulatory financial audit with Nowata County for fiscal year 25 and to designate Chairman Paul Crupper as the individual to oversee the fiscal year 25 financial statement. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried.

Crupper moved to approve the request for approval for the Oklahoma State Auditor and Inspector's office to engage in an alternative compliance examination (ACE) procedures audit for ARPA with Nowata County for fiscal year 25 and to designate Chairman Paul Crupper to be the alternative compliance examination engagement representation for fiscal year 25. Seconded by Friddle. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to approve the Election Board reimbursement claim for March 2026 for \$3,375.00. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to table the county certification map and county action report. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried. Friddle moved to approve a resolution that whereas the Board of County Commissioners of Nowata County accepts a donation of 1 small tub of Snickers candy bars and Reese's candy from Family Dollar, James Patton, no estimated value, this donation is to be used for the sole purpose of the Nowata County Sheriff's office, now therefore be it resolved that the Board of County Commissioners finds that it would be in the best interest of the County to accept this donation for the Nowata County Sheriff's office. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to approve the appointment of Cindy Ammerman to be a full time Deputy Court Clerk, effective April 1, 2026, as made by Court Clerk April Frauenberger. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried. Crupper moved to approve the disaster recovery plan for the Nowata County Clerk's office for 2026. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried.

Friddle moved to table the drug and alcohol testing policy. Seconded by Crupper. Crupper yes, Wesson yes, Friddle yes, motion carried. Laurie Summers Emergency Management was not present due to a family emergency. Friddle stated he had been getting calls wanting the Commissioners to lift the burn ban and Wesson had also been getting a lot of phone calls. Friddle stated we are going to have high winds so the burn ban will stay. Friddle stated he would like to say a thank you to all our volunteer fire departments for all their hard work.

There was no new business. There was no appropriation of funds. There was no allocation of alcoholic beverage tax. There was no request for transfer of funds/appropriations. There were no right of way permits. There were no appointments of Requisitioning and Receiving Officers. There were no reports. There was no emergency business. On announcements County Clerk Kay Spurgeon stated that the Equal-

ization would be opening their meeting on Monday April 6 at 8:30 am. Election Board Secretary Dave Neely stated early voting will be Thursday and Friday April 2 & 3 from 8:00 am to 5:00 pm for the schools and the South Coffeyville sales tax and the election will be April 7. Neely stated Wednesday, Thursday and Friday April 1-3 is the sign-up period for the County officers and the protest period is the following Monday and Tuesday April 6 & 7 from 8:00 am to 5:00 pm. Neely stated that they will be there Wednesday, Thursday and Friday and they cannot accept any forms for a county seat if it is not in before 5:00 pm on any of those days. Wesson stated that Friday is Good Friday so the barns will be closed Thursday and the Courthouse will be closed Friday.

Board approved the following blanket purchase orders: for Extension to Tara Martin for June travel 600.00, to Selina Wishall for May travel 35.00, to Jenifer Harbour for May travel 300.00, to Selina Wishall for June travel 35.00, to Tara Martin for June travel 35.00, to Jenifer Harbour for June travel 300.00, for Sheriff to Standley Systems for services 300.00, to Homeland for groceries or supplies 300.00, to Grand Mental Health for inmate medical 500.00, to Davison Fuels & Oil LLC for fuel 800.00, to Michelle Robinette for services 750.00, to Trek Connex for services 600.00, to Arvest Bank for travel 500.00, to Oklahoma Turnpike Authority for travel 50.00, for Board of County Commissioners to Perkins Heating and Cooling for services 1,000.00.

Board approved the following and claims for payment as presented: Warrant No Vendor Name Amount Purpose

- 15% Sales Tax**
- 000157 JUSTIN COLLINS \$315.00 PART TIME HELP
- 000158 ULINE \$1,382.62 SUPPLIES
- 000159 OKLAHOMA NATURAL GAS \$461.42 SERVICE
- CBRI**
- 000115 PEERLESS MATERIALS INC \$246.47 ROCK
- Flex Fund**
- 000026 DELTA DENTAL OF OKLAHOMA \$159.24 INSURANCE
- 000027 MUTUAL OF OMAHA \$3.50 INSURANCE
- General**
- 001336 KELLPRO \$7,943.00 HARDWARE
- 001337 DAVISON FUELS & OIL LLC \$792.71 SERVICE
- 001338 CAPSTONE LTD. \$680.00 VEHICLE DECALS
- 001339 SPARKLIGHT \$330.00 SERVICE
- 001340 NOWATA STAR \$477.34 PUBLICATION
- 001341 AT&T MOBILITY \$95.04 SERVICE
- General Gov Sales Tax 35%**
- 000429 PERKINS HEATING AND COOLING, ETHAN PER \$877.00 SERVICE
- 000430 PERKINS HEATING AND COOLING, ETHAN PER \$752.00 SERVICE
- 000431 PERKINS HEATING AND COOLING, ETHAN PER \$250.00
- 000432 PERKINS HEATING AND COOLING, ETHAN PER \$1,772.00 MATERIALS
- 000433 OKLAHOMA NATURAL GAS \$101.42 SERVICE
- 000434 OKLAHOMA NATURAL GAS \$44.88 SERVICE
- 000435 OKLAHOMA NATURAL GAS \$935.73 SERVICE
- 000436 PUBLIC SERVICE CO OF OKLAHOMA \$20.01 UTILITY
- 000437 PUBLIC SERVICE CO OF OKLAHOMA \$32.90 UTILITY
- 000438 PUBLIC SERVICE CO OF OKLAHOMA \$67.90 UTILITY
- 000439 PUBLIC SERVICE CO OF OKLAHOMA \$80.73 UTILITY
- Highway**
- 001419 FLEET FUELS \$2,142.00 FUEL
- 001420 MR J S TIRE & MOTOR LLC \$15.00 TIRE REPAIR
- 001421 BARTLESVILLE CYCLE SPORTS LLC \$190.31 SERVICE & PARTS
- 001422 P & K EQUIPMENT \$1,252.15 PARTS
- 001423 SOUTHERN FUEL AND TANKS LLC \$390.00 DEF
- 001424 MR J S TIRE & MOTOR LLC \$151.86 TIRES
- 001425 AT&T \$461.29 SERVICE
- 001426 WITTY MATERIALS \$4,977.63 ROCK
- 001427 WITTY MATERIALS \$964.00 ROCK
- 001428 WITTY MATERIALS \$1,195.28 ROCK
- 001429 WITTY MATERIALS \$943.84 ROCK
- 001430 DIRECT DISCOUNT TIRE \$2,788.00 TIRES
- 001431 WITTY MATERIALS \$1,072.31 ROCK
- 001432 STANDLEY SYSTEMS \$141.92 SERVICE
- 001433 U S CELLULAR \$158.00 SERVICE
- 001434 BOMGAARS/JOHN DEERE \$411.75 MATERIALS
- 001435 GREAT WESTERN TRAILER \$401.40 PARTS
- 001436 AMAZON CAPITAL SERVICES INC \$497.14 PARTS & SUPPLIES

Roads And Bridges 1 Penny

- 000074 WITTY MATERIALS \$9,906.62 MATERIALS
- 000075 WITTY MATERIALS \$1,099.26 MATERIALS
- 000076 WITTY MATERIALS \$9,870.95 MATERIALS
- SHERIFF FUNDING ASSISTANCE**
- 000031 ACTION COMMUNICATIONS \$4,756.00 SERVICE
- SH Forfeiture**
- 000004 ACTION COMMUNICATIONS \$4,087.00 SERVICE
- SH Svc Fee**
- 000335 PITNEY BOWES INC \$67.22 POSTAGE
- 000336 TULSA CONNECT \$21.00 SERVICE
- 000337 STANDLEY SYSTEMS \$234.50 SERVICE
- 000338 DAVISON FUELS & OIL LLC \$593.85 SERVICE
- 000339 SPARKLIGHT \$319.77 SERVICE
- 000340 SGC FOODSERVICE \$566.49 GROCERIES & SUPPLIES
- 000341 AMAZON CAPITAL SERVICES INC \$21.98 SUPPLIES
- 000342 DAVISON FUELS & OIL LLC \$48.17 FUEL

Crupper moved to adjourn. Seconded by Wesson. Crupper yes, Wesson yes, Friddle yes, motion carried. Meeting adjourned 9:52 am.

OPEN MEETING LAW: Notice of time, place, date, and agenda were given by posting the same on the bulletin board near the front entrance of the Nowata County Courthouse at least 24 hours prior thereto.

ATTEST:
NOWATA BOARD OF COUNTY COMMISSIONERS
Kay Spurgeon,
Nowata County Clerk
Paul Crupper, Chairman Board of County Commissioners

CITY OF NOWATA

FINANCE OFFICER

GENERAL PURPOSE

The Finance Officer plans and performs the disbursement and accounting of revenues and expenditures for the City of Nowata. Work involves performing the budgetary accounting, general ledger, financial reporting, accounts payable and utility billing oversight, and other fiscal task for the City.

DEPARTMENT: City Hall

REPORTS TO: City Manager- City Council for Duties as Treasurer to serve concurrent with other duties

ESSENTIAL JOB FUNCTIONS OF FINANCE OFFICER

- Plans and performs fiscal operations for the city including accounting of municipal funds, financial reporting, journal entries, general ledger maintenance, budgetary accounting, accounts payable, fixed assets, cash investments, and advising the Board and City Manager on fiscal issues
- Maintains the general accounting systems for the City using fund accounting and maintaining separate fund accounts for grants, donations, or restricted accounts
- Maintains financial records for each department
- Maintains separate accounts for items of appropriation in the budget
- Reviews and monitors ongoing administration of the budget
- Monitors revenues and expenditures
- Oversees accounts payable to ensure appropriate coding & approval of invoices
- Performs a wide variety of financial reporting and monthly, quarterly, and annual closeouts and reconciliations
- Assist auditors during the annual audit and follows up on findings to improve financial systems
- Advises City Manager and Board on fiscal issues
- Assist City Manager with Budget Preparation
- Assist departments with purchasing, budget monitoring, and analysis
- Prepares budget amendments
- Serves as risk management officer responsible for managing property and liability insurance programs
- Makes debt service payments and participates in financing strategy research
- Other appointments such as City Clerk as appointed by city council. With the oversight of staff and functions of accounts payable, cemetery, and utility billing
- May perform Human resource duties or oversees the completion of payroll functions.
- Any other duties assigned by City Manager or City Council

SKILLS AND ABILITIES:

- The employee must exercise considerable independent judgment and initiative in performing the fiscal control responsibilities.
- Work is performed in accordance with established municipal finance procedures, local ordinances, and State of Oklahoma Statutes governing the responsibilities of local government accountants.
- Work is performed under the direction of the City Manager and is evaluated through conferences, reports, and by an independent audit of financial records.

QUALIFICATIONS:

- Considerable knowledge of General Fund and Enterprise Fund accounting. The City has a General Fund, Municipal Authority, Medical Authority, Economic Development Trust, and various restricted use accounts.
- Expertise of public finance to include principles, practices, laws, regulations, and administration of the aforementioned
- Considerable knowledge of the City's budgeting and purchasing policies
- Ability to evaluate financial systems and formulate and install accounting methods, procedures, forms, and records
- Ability or prepare complex and interpretive financial analyses
- Ability to design and prepare analytical or interpretive financial statements
- Ability to establish and maintain effective working relationships with the public, departmental heads, governmental officials, and with other city employees
- Accuracy and thoroughness in the analysis and preparation of financial records and reports
- Ability to effectively use email, Microsoft Word, Microsoft Excel, and the ability to learn accounting software utilized accurately and efficiently.

Physical Demands:

- Must be able to stand and sit for shift duration
- Ability to lift up to 10 pounds
- Must possess the visual acuity to prepare and analyze data and figures, to operate a computer, and to determine accuracy, neatness, and thoroughness of the work assigned.

Desirable Education and Experience:

- Bachelor's degree in accounting or business, and considerable experience in professional public finance administration; or equivalent combination of education and experience.
- Willingness to obtain the Municipal Clerk's Treasurer and/or Finance Officer certification through Oklahoma Municipal Clerk's and Treasurer's organization.

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